DYSLEXIA ASSOCIATION OF SINGAPORE

ORGANISATION PROFILE
Join a rapidly growing organisation that has over 250 full time employees and operates from 14 centres and other locations in Singapore!

The Dyslexia Association of Singapore (DAS) provides a continuum of services for children with dyslexia, their parents, mainstream teachers and other professionals in the field of dyslexia in Singapore.

JOB DESCRIPTION

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<th>Position</th>
<th>Educational Therapist (Mathematics) – flexi-scheme</th>
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<tr>
<td>Division/Branch</td>
<td>Mathematics Programme, SES Division</td>
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We are looking for individuals with a passion in teaching Mathematics but are not able to commit to a full time job. Candidates must be able to commit to a minimum of 6 teaching hours per week, and respond at short notice to cover classes at the different DAS learning centres. They must be able to commit to this arrangement for a minimum of two years. All candidates must be registered with the Ministry of Education (MOE) before they can start teaching at the DAS.

About our Mathematics Programme

The aim of the Mathematics programme, under the Specialised Educational Services (SES) division, is to effectively support students with dyslexia who have persistent difficulties in mathematics, particularly with understanding maths concepts and word problems. The Maths programme is open to all primary school students who have a diagnosis of dyslexia.

Class sizes are kept to a maximum of 4 students per class. Classes are conducted once a week, 1 hour per lesson. Teaching is based on the needs of the child, with a strong emphasis on concept building, addressing areas of skill deficit.

The duties of DAS Educational Therapists (Mathematics) include

- Deliver the Mathematics curriculum/ lesson plans to meet the students’ needs and abilities.
- Develop teaching methods and instructional materials that meet young students’ varying needs while ensuring that students are well engaged and having fun during lessons.
- Share information and discuss issues relating to students’ learning progress with parents on a monthly basis.
- Monitor the progress of the students and writing progress reports every semester.
- Conduct Parent-Teacher Conference held at the end of each semester (twice a year).

TRAINING PROVIDED

The DAS places great emphasis on providing a professional service. To help Educational Therapists (Mathematics) develop as a teacher, they will attend the following courses as part of their initial training

- Certificate in Dyslexia Studies
- Certificate in Supporting SpLD Learners in Mathematics
- Professional Certificate Course (PCC) in Mathematics

The DAS will subsidise 50% of the cost of the training, and the Educational Therapist (Mathematics) is required to pay the remaining amount. The course fees borne by Educational Therapist (Mathematics) will be reimbursed upon achieving 480 hours of satisfactory teaching with the DAS.

While the DAS is invested in providing training and support, Educational Therapists (Mathematics)
are expected to invest their personal time for the training and other matters such as attending lectures, completing the necessary course work and preparing lesson plans for the classes they are teaching.

**COMMITMENT PERIOD**

In view of the investment in our Educational Therapists (Mathematics), they are required to commit to this work arrangement for a minimum of two years (equivalent to teaching 480 hours at a minimum of 6 hours per week). If the Educational Therapist (Mathematics) is unable to fulfil this commitment period, they will not receive any reimbursement for the course fees borne by them.

**COMPETENCIES**

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<tr>
<th>Personal Competencies (Core)</th>
<th>Technical Competencies (Skills)</th>
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<tr>
<td>• Positive learning attitude</td>
<td>• Microsoft Office</td>
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<td>• Great drive and initiative</td>
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<td>• Passionate in working with children of all ages</td>
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**REQUIREMENTS**

**Education:**
- Minimum grade of B4 for E Maths at GCE “O” levels.
- Degree from a recognised university.
- Teaching Certificates (for example Bachelor of Art/Science in Education, Post-Graduate Diploma in Education) are preferred.

**Experience:**
- Teaching Mathematics to students in primary or secondary level.
- Relevant background and experience in teaching children with dyslexia or specific learning differences will be an asset.
- Experience as former MOE Maths teachers are preferred.

**Other Skills & Knowledge:**
- Good understanding of the Singapore education Mathematics curriculum.
- Strong interpersonal skills with the ability to communicate effectively.

**WORKING HOURS**

Educational Therapists (Mathematics) are expected to conduct their classes on weekday evenings up to 9 pm, and on Saturdays and Sundays during MOE school terms. They are expected to teach a minimum of six (6) hours a week.

They may also be called upon to respond at short notice to cover classes at the different DAS learning centres.

**WORK VENUE**

Educational Therapists (Mathematics) must be willing to travel to different DAS learning centres throughout Singapore. They must expect to work from any of our 14 learning centres in Ang Mo Kio, Bedok, Bishan, Chinatown, Chua Chu Kang, Jurong Point, Parkway Parade, Queenstown, Rex House, Sengkang, Serangoon, Tampines, Woodlands and Yishun.

**SALARY AND BENEFITS**

Successful candidates will be paid between S$45 to S$55 per hour depending on relevant qualifications and teaching experience. These rates are for teaching hours only, and hours for lesson preparation and training will not be paid.

Educational Therapists (Mathematics) will enjoy a 50% discount to attend fee-charging DAS activities
including DAS Academy workshops and courses, DAS conferences etc, where deemed relevant by the organisation.

**OPPORTUNITY TO JOIN THE REGISTER OF EDUCATIONAL THERAPIST (ASIA) [RETA]**

The DAS has initiated the setting up of a Register of trained and experienced professional tutors and therapists who specialise in supporting individuals with dyslexia and/or related specific learning difficulties. The Register is guided by a steering committee which comprises senior DAS staff and individuals working in the private practice and other educational bodies. The Register will provide public recognition of professional training and competence for members. Individuals will have the opportunity to sign up with RETA (http://www.reta.sg/) once they have attained the necessary training and experience.

**APPLICATION DETAILS**

All interested applicants are to submit the following as part of their application

1. DAS Employment Application Form, duly completed (form can be downloaded from the Careers page of our website)
2. Resume
3. Copies of educational transcripts, including GCE “O” levels

Email the above submissions to jobs@das.org.sg by **5 April 2020**.

**Only complete applications (with the above 3 items) will be considered.**

Only shortlisted candidates will be contacted.

All shortlisted candidates are required to attend a Preview Session (date to be advised), and prepare for a teaching practical test to be carried out during the Interview Session (date to be advised).

Selected candidates must be able to attend the initial training commencing **18 June 2020**.